



The rules of access to and use of the Henryk Arctowski Polish Antarctic Station on King George Island

Introductory provisions

§ 1

The provisions of this document apply to all research projects implementers and persons staying at the Station.

§ 2

Whenever reference is made in these Terms and Conditions to:

- (a) IBB PAS - it is understood as the Institute of Biochemistry and Biophysics of the Polish Academy of Sciences with its seat in Warsaw;
- (b) Station - it is understood as the IBB PAS H. Arctowski Polish Antarctic Station on King George Island, Southern Shetlands;
- (c) DAB - it is understood as the Department of Antarctic Biology at IBB PAS;
- (d) DP - it is understood as persons responsible for the logistics of the Station at IBB PAS;
- (e) Expedition - it shall be understood as an expedition to the Station organized annually by IBB PAS;
- (f) Investigator - it shall be understood as a person carrying out a research project at the Station;
- (g) Participants of the expedition - it is understood as researchers and persons employed by IBB PAS to work at the Station;
- (h) SRF - it shall mean the Special Research Facility [*SPUB - Specjalne Urządzenie Badawcze*]

§ 3

1. The Station is subject to IBB PAS, which has direct substantive and logistic supervision over it and is responsible for the continuous operation of the Station. IBB PAS is responsible in particular for organizing the annual Expedition on condition that it receives financing for the SRF.



2. The main task of the Station is to enable scientific teams to carry out research.
3. The research and development of the obtained results is not financed from SRF funds [Article 2 (18) of the Act of 30 April 2010 on the principles of financing science (Journal of Laws of 2016 item 2045 consolidated text as amended)].
4. Any scientific activity at the Station must be covered by funds available for the implementation of these projects.
5. When applying for a project, transport costs should be foreseen for all participants, as well as their stay at the Station and the costs of operation of station equipment and materials in accordance with Appendix 1, which specifies the share in the costs of using the Station's infrastructure.

Prior to the Expedition

§ 4

1. A place at the Station, in order to enable scientific research is granted by the Director of IBB PAS or a person authorised by them on the basis of submitted applications, taking into account the opinion of the Head of DAB. Applications for stay and use of the Station infrastructure with regard to the equipment, materials and assistance of the Station personnel shall be submitted on appropriate forms to the DP at least 3 months before the departure of the expedition vessel from Poland (Appendix 2).
2. Due to the location of the conducted research in the Antarctic System area, undertaking it must be preceded by submission of information about the planned research project and logistic activities supporting it to IBB PAs, by the project manager or unit, at least 3 months before the departure of the expedition vessel from Poland, as well as preparation of the environmental impact assessment according to the attached form (Appendix 3). The entry and conduct of research in the Antarctic Special Protected Area (ASPAs) as well as the acquisition or intervention in Antarctic flora and fauna is possible after obtaining a permit issued by IBB PAS after getting acquainted with the research programme. The introduction into the Antarctic area of radioactive substances and non-indigenous species (animals, plants, micro-organisms) shall be prohibited, except in the cases covered by an authorisation granted by IBB PAS after having read the research programme.
3. Participants of the expedition must have a valid medical certificate of ability to work in the Antarctic issued by an occupational physician or an employer's certificate stating that they are responsible for the delegated person's health condition. Persons from foreign institutions staying at the Station should have valid medical examinations and certificates in accordance with the regulations of the Delegating institutions' country. It



is the responsibility of the institution that has delegated its employee to work in the Station.

4. Participants in the expedition must have adequate insurance coverage, in particular against personal accidents. The insurance of persons is the responsibility of the entity that posted the person concerned to the Station.
5. Persons going to the Station must undergo training in the field of safe functioning and work in the Station, environmental protection and the Antarctic regulations (resulting from the Antarctic Treaty and the Madrid Protocol) organized by IBB PAS.
6. Persons who wish to transport their cargo to the Station by ship are obliged to fill in the relevant form (Appendix 4) and send it to DP within 1 month before the departure of the expedition vessel from Poland. In the case of planning the transport of a large load or bulky cargo, it should be reported at least 3 months before the departure of the ship from Poland.
7. The necessary customs clearance and insurance of apparatus and equipment is the responsibility of the entity which is materially responsible for the equipment.

At the Station

§ 5

1. The Station is headed by the Head of the next Expedition appointed by IBB PAS Director.
2. Participants of the Expedition obey decisions and instructions of the Head of the Expedition and abide by the provisions of the Regulations concerning the operation of the Station and regulations resulting from the Management Plans of Antarctic Special Managed Areas (ASMA) and Antarctic Special Protected Areas (ASPAs). Persons staying at the Station are obliged to conduct themselves in such a way as to ensure that the Antarctic environment is respected to the maximum extent possible.
3. Research workers at the Station contribute to the costs of technical equipment and materials taken from the Station's warehouses for the purposes of their research. The amount of the contribution shall be determined on the basis of the amount of the share in costs (Appendix 1) and "Checks of the use of technical means of the Station" and "Fuel and oil consumption checks" approved by the Head of the Expedition.
4. Each rental of equipment or collection of materials from the Station (e.g. fuel, food) must be agreed with a person who is financially responsible for this and recorded in the book of expenses and revenues. It is not allowed to collect materials or equipment on your own (except if they are used for rescue purposes).
5. Persons staying at the Station are obliged to repair or compensate for their own



damages.

6. All commercial and service activities for profit purposes are prohibited at the Station.
7. The only person authorized to contact the media and domestic and foreign institutions in matters related to the functioning of the Station and the programmes implemented in it, both by IBB PAS expedition and expeditions residing at the Station, is the Head of the Expedition or a person appointed by them.
8. Failure to observe the principles of safety and cultural coexistence at the Station, posing a threat to persons and property of the Station, in particular alcohol abuse, gross failure to comply with the instructions of the Head of the Expedition will result in immediate return of the person concerned from the Station, regardless of the entity the person represents. The cost of returning to the country shall be borne by the person concerned.
9. Investigators returning from the Antarctic are obliged, before leaving the Station, to hand over a report on the work carried out during their stay at the Station to the Head of the Expedition.
10. Persons who wish to transport cargo or samples from the Station to Poland by ship are obliged to complete the attached form (Appendix 5) and hand it over to the Head of the Expedition within the deadline indicated by them.

After the Expedition

§ 6

1. The persons conducting research at the Station or using the results of measurements and observations carried out at it, are obliged to inform IBB PAS, in which scientific journal in Poland or abroad the results of the research will be published, as well as after the publication, to provide the organizer of the Expedition with a copy of the published paper and a copy of the title page of the journal in which it appeared.
2. Authors of the publications referred to in point 3 undertake to include the following information: . . "The data used in the paper were collected based on Henryk Arctowski Polish Antarctic Station"); in the case of a publication published in another language, a translation of the information should be provided.
3. The authors of the published papers can also state along with their affiliations: . . Institute of Biochemistry and Biophysics, Polish Academy of Sciences, Pawinskiego 5a, 02-106 Warsaw, Arctowski Polish Antarctic Station.
4. Within 3 months after return from the Station, the entity or project manager is obliged to submit an activity report to the DP in accordance with the attached form (Appendix 6) and a scientific report no longer than 1,000 characters to the DAB.